



NORALTA SKATING CLUB

MEETING MINUTES

Sunday, April 25, 2010

Present: Lorna Simpson, Michelle Pollock, Roseann Walsh, Mike Walsh, Ben Sauve, Tania Murowchuk, Tracie Nippard, Rhonda Carleton, Amanda Benoit, Kerri Brauner
Location: Bob Lamb Industry Training Center, Room #234

1. **Meeting called to order: 6:45 p.m.**
2. **Additions to Agenda – n/a**
3. **Approval of previous minutes: February 28, 2010 & March 28, 2010** *Moved by: Michelle Pollock, Seconded by: Amanda Benoit ALL IN FAVOUR*
4. **OLD BUSINESS**

Fundraising Meeting – April 2nd. Roseann has talked to a few people regarding the Teen Trade Show. One lady who sells bags for laptops, etc. referred Roseann to a website regarding booths. If we host Sectionals in November we wouldn't be able to do a fundraising function in November. Tracie N. suggested a raffle instead. Lorna said planning needs to start now. Roseann suggested early February 2011 for Teen Trade Show. Approval of Fundraising Meeting minutes from April 2nd. *Motion by: Amanda Benoit Seconded by: Roseann Walsh ALL IN FAVOR.*

Previous action items: Coaching Policy (Ben) – n/a. Corporate Ethics Policy (Michelle) – to be incorporated with Ben's Coaching Policy. Special Events Job Description (Tracey) – n/a. Fundraising (Tracie N.) – n/a. A discussion took place later in the meeting to discuss the Special Events Co-ordinator position. It was agreed there would be no changes to Tracey's current job description. If any additional special events come up in future, it would be decided at that time how the event would be managed. Tracie N. asked for clarification on Fundraising (Club versus Personal Accounts). Tracie said it would be easier for one person to oversee the individual fundraising efforts, and this should be separate from Club fundraising efforts. It was agreed the Personal Individual Fundraising Account should be renamed to avoid confusion with Club Fundraising efforts.

Lorna prepared three documents (as follows) based on Skate Canada's information and asked members to read and review in preparation for the AGM.
#1 Board of Directors Position Description Policy - *motion by Ben Sauve to accept policy #1 as read, seconded by Tracie N.*
#2 Committee Chair Policy – Rhonda suggested adding a section where signatures would be required. *Motion by Ben Sauve to accept policy #2 as read, seconded by Tracie N.*
#3 Conflict of Interest – Ben suggested adding a section requiring signatures by all members and staff. *Motion by Ben Sauve to accept policy #3 as read, seconded by Amanda Benoit.*

Lorna said this document led to the next policy 'Conflict Resolution'. Members on this committee would be called on an as-needed basis, and would not be in conflict of interest. Lorna will have this ready by next meeting. Definitely need a policy/procedures handbook.

Lorna hoped to have all policies/procedures available to Rhonda, so at the next meeting we would have a final review prior to presenting them at the AGM.

5. **NEW BUSINESS**

Mike Walsh recently met with Father Patrick Mercredi High School where ideas for a skating academy were discussed. Sheldon Germain initiated the idea a few years ago. Father Mercredi has successfully run the hockey academy for 6-7 years and feels the timing is right to consider offering a skating academy. Soccer and Baseball are also being introduced, in conjunction with the Canadian Sports Assoc., to compliment what is happening in the community. The new high school opening 2011 will offer 7-12 arts focus, while Father Mercredi 7-12 will maintain the sports focus. To bring in skating now would be easier. Training would begin with specific coaching and then focus on group training. Father Mercredi has discussed facilities' costs with both MacDonald Island and Keyano. The schools would run the program. Offers students an opportunity to gain credits for something they love to do. One semester per year. Noralta coaches have discussed this and would suggest setting a minimum level of ability.

Two requests: Letter of Interest (draft by Mike); appoint Noralta representative (which Mike would be willing to do) to work with Ben/School. *Motion by Ben Sauve* to approve our Club sending the "Letter of Interest". *Seconded by Tracie N.* ALL IN FAVOR. *Motion by Ben Sauve* to have Mike act as a representative to work with Ben/school. ALL IN FAVOR. Mike will be meeting with them in the next couple of weeks.

May 1st – Kerri will know whether our application for hosting Sectionals has been accepted. Then a decision to do a Raffle or 50/50 will be made. Still awaiting confirmation on whether we have Bingo's for next season.

NEXT MEETING: Sunday, May 16th @ 6:30 p.m., Bob Lamb Industry Training Centre, Room #232

Meeting adjourned at 8:20 p.m.

Recording Secretary – Rhonda Carleton.